



 A Roe Group Company

JOB VACANCY: ASSISTANT MANAGER, FOOD & BEVERAGE

Location: Cayo District

JOB SUMMARY

The Assistant Manager, Food and Beverage will oversee the management and operations of the Resort's Food and Beverage Department, comprised of two restaurants, a bar and a café, ensuring that the Resort delivers excellent service that meets or exceeds guest expectations.

QUALIFICATIONS

- Bachelor's degree in Hotel Management preferably or Business Administration or related field.
- Experience as a Food and Beverage Manager or similar role in the hotel or hospitality industry is preferred

RESPONSIBILITIES

- Foster a customer-centric culture, ensuring exceptional guest experiences and high levels of satisfaction.
- Interact with guests, solicit feedback, and promptly address any concerns or complaints.
- Develop and implement strategies to enhance the overall dining and beverage experience.
- Recruit, supervise, train, and schedule food and beverage service staff, including waitstaff, bartenders, and cafe personnel
- Conduct regular and timely individual and team meetings to review performance, provide ongoing coaching and constructive performance evaluations.
- Contribute to the development of and ensure achievement of the Food and Beverage Department's annual income and expense budget.
- Maximize revenue opportunities through strategic pricing, menu engineering, and upselling techniques.
- Oversee the day-to-day operations of the restaurants, bar, and café, coordinating and collaborating with key personnel the Chef Consultant to ensure efficient service delivery
- Manage the Food & Beverage Department's inventory, including purchasing, monitoring, and reporting, adhering to established policies and procedures.

KNOWLEDGE & SKILLS

- Extensive knowledge of the hotel and hospitality industry.
- Strong knowledge of food and beverage operations, including restaurant, bar, and café management
- Knowledge of health and food safety regulations
- Sound financial acumen
- Proficient in using hospitality management software, point – of- sale (POS) systems, Microsoft Office Suite, or related software
- Excellent leadership and interpersonal skills with the ability to motivate and inspire a diverse team
- Excellent organizational skills with the ability to work under pressure, handle multiple tasks simultaneously and meet deadlines

Interested persons can send their applications along with two professional recommendation letters (preferably one from a most recent employer) with a copy of a Police Record/Receipt to:

Email: vacancy@roesons.com no later than 5th March, 2024

Place in Subject: “ Assistant Manager, Food and Beverage”