

Vacancy for Warehouse Assistant/ Driver Location: Belize City

QUALIFICATION REQUIREMENT:

MINIMUM REQUIREMENTS: High School Diploma. At least three years experience in Warehousing and Distribution. At least three years driving experience.

DUTIES AND RESPONSIBILITIES:

- Perform daily pre-trip and safety inspections on assigned delivery vehicle and document on daily fleet check list prior to commencing route.
- Ensure the safe delivery of merchandise without delay and damages.
- Responsible for merchandise on-board delivery truck.
- Unload and stock incoming merchandise, picking of outgoing merchandise, and loading of outgoing fleet when needed.
- Move merchandise by hand, push carts to maintain continuous flow of merchandise.
- Obtain customer orders identifying merchandise that has been requested, and fill order in an accurate and timely manner.

KNOWLEDGE AND SKILLS:

- Speak and write standard English and communicate using clear, professional language.
- Clean driving record and current driver's license – A, B1 and B2.
- Must be able to move and lift up to 100 pounds with ease.
- Must be energetic and proactive.
- Ability to work under pressure.
- Must possess a positive teamwork attitude.
- Must be mature and responds to guidance and direction effectively.
- Be between the ages of 25 and 40 years old.
- Be adaptable and flexible with working hours

KEY COMPETENCIES AND ATTITUDES:

- Candidate must have strong organizational skills, be highly motivated and flexible.

Interested persons can send completed applications to vacancy@roesons.com

Subject: **MADISCO COMPANY LIMITED – Warehouse Assistant/Driver (Belize City) - (Your Name)**

Application forms can be obtained at <https://madisco.bz/wp-content/uploads/2023/11/Fillable-Roe-Group-Application-Form-October-2023.pdf>

Only short-listed applicants will be contacted for interview.

Deadline: February 20th, 2026